



# EXPRESS PERMITS

The Building and Planning Department will be processing “Express Permits” for the following types of construction work:

<p><b><u>MECHANICAL</u></b></p> <ul style="list-style-type: none"> <li>• AIR CONDITIONING CHANGE OUT</li> <li>• AIR CONDITIONING REPAIR</li> <li>• DUCT WORK</li> </ul> <p><b><u>PLUMBING</u></b></p> <ul style="list-style-type: none"> <li>• PLUMBING REPAIRS</li> <li>• DRAINFIELD REPAIRS</li> <li>• NEW SEPTIC TANK INSTALLATION</li> <li>• RESIDENTIAL GAS INSTALLATION</li> <li>• ALL PERMITS THAT ARE PART OF AN APPROVED MASTER PERMIT</li> </ul> <p><b><u>ZONING</u></b></p> <ul style="list-style-type: none"> <li>• CHAIN LINK AND WOOD FENCES</li> <li>• WALL SIGN OR NON-ELECTRIC SIGN ATTACHED TO WALL</li> <li>• WALL BANNER</li> </ul>	<p><b><u>BUILDING</u></b></p> <ul style="list-style-type: none"> <li>• RE-ROOFING (DOES NOT INCLUDE METAL ROOFS)</li> <li>• DOOR AND/OR WINDOW REPLACEMENT</li> <li>• SHUTTERS</li> <li>• CHAIN LINK AND WOOD FENCES</li> </ul> <p><b><u>ELECTRICAL</u></b></p> <ul style="list-style-type: none"> <li>• 120V GENERAL PURPOSE RECEPTACLES, LIGHTS, PADDLE FANS, AND SMOKE DETECTORS.</li> <li>• EXACT REPLACEMENT OF EQUIPMENT (AIR CONDITIONING, DISPOSAL, DISHWASHER, PUMPS, ETC.)</li> <li>• INTERCOM INSTALLATION</li> <li>• TELEPHONE INSTALLATION</li> <li>• BURGLAR ALARM INSTALLATION</li> <li>• FPL LOAD MANAGEMENT SYSTEMS</li> </ul>
---	---

*EXPRESS PERMITS* are issued while you wait between the hours of 8:00 a.m. - 10:00 a.m., Monday through Friday, except on holidays. An application for an “Express Permit” submitted after 10:00 a.m. may be picked up the next business day before 2:00 p.m.

All other permits and/or plans are considered “Drop-off Permits/Plans”. The Village of Pinecrest may take up to twenty (20) working days to review an application and plans depending on the complexity of the project. A processing number will be assigned to each application when it is dropped off. When the review is complete, the applicant will be notified that the permit is ready or that revisions need to be made to the plans. Once notified, the applicant must come in to pick up the permit/plans between the hours of **8:00 a.m. and 2:00 p.m.**

These new procedures will significantly enhance the department’s ability to serve its customers in an efficient and effective manner.

Thank you for your continued cooperation.

9/8/2005