

# FIELD TRIP

We are glad you have chosen the Village of Pinecrest award winning parks as part of your school's enrichment program. All groups of 10 people or more require prior reservation and permit. Upon arrival, we ask that you check in with the main office to pick up your permit. The cost of a field trip is \$75.00 for tax exempt groups with proof of exemption. If you are not tax exempt the cost is \$150 plus tax. The \$75/\$150 fee covers your stay for 4 hours and a reserved area for lunch. While in the park, we ask that you adhere to some basic rules which will ensure a fun and safe visit.

1. Students must stay with an adult leader at all times.
2. Chaperone ratio is a minimum of 1:6-10. The Parks and Recreation Department reserves the right to refuse entrance to groups with inadequate supervision.
3. This is a historical garden and care must be taken so that the structure and equipment is not damaged.
4. Fauna may not be removed from the premises.
5. Everyone must stay on paths.
6. Food and beverage or running is prohibited in the Splash and Play area.
7. Children must be changed in a proper changing area. (i.e. bathroom)
8. No climbing on trees.
9. Lunch space must be reserved and is secured by obtaining a permit. Please limit yourself to the area(s) you have reserved.
10. Respect others in your group as well as park personnel and other park patrons(s).

## HELPFUL HINTS

- Maximum capacity in Splash and Play is 50 children, if your group is larger, please plan a proper schedule.
- Petting Zoo capacity is 15 children at a time and times are 11am, 1pm, 3pm, 5pm, please schedule your group accordingly.
- Restrooms are located by the playground and by the entrance.
- Contact a staff member in a yellow shirt for first aid/ emergency/ lost child.
- Concession stand is open from 11am to 3pm, please be prepared with plenty of change.
- Prepare yourself with insect repellent and sunscreen.
- Hats and towels are always recommended.
- Upon arrival to the park, you may drop off coolers and lunches at your designated lunch area.
- Lost and found is located in the office at the main entrance of the park.